The Operations, Administration, IT and Workshop Working Parties are beginning to work up detailed proposals and the Transitional Planning Group is discussing alternative budget models which will be discussed more widely in due course.

Over the coming fortnight we will work out the distribution of labs between Divisions and will begin a process of extensive consultation regarding the general staff structure within the School.

As ever, all input is welcome.
and it was at her instigation that a considerable initiative in the Facility of the Analytical Workshops and in the organization and running of the Annual Symposium put on by the MSF. Carolyn made a major contribution to the successful operation of the MSF and played a very active role in the organization and running of the Analytical Workshops and the Annual Symposium put on by the MSF. She was a worker with considerable initiative in the Facility and it was at her instigation that a successful collaboration with the conservationists at the Australian War Memorial, investigating firstly the chemistry of canvas wing coverings and, most recently, paint on steel helmets, was established. Carolyn was also happy to volunteer a helping hand in the RSBS store and in manning the front desk if needed.

Her work in the MSF, as a First Aid Officer and as deputy Chemical and Radiation Safety Officer in RSBS broadened her network of friends and colleagues across the school and campus. This was greatly valued when needing to track down particular instrumentation or expertise.

Carolyn was a very caring person who took a genuine interest in the people around her. She went out of her way to welcome new staff and students and to actively promote a community feeling within RSBS, regularly involving herself with school social events. The high regard in which she was held was evidenced by the very large attendance from across the campus at her memorial service on the 5th June. Her combination of technical expertise and commitment to university life will leave a large gap that we will struggle to fill.

**Message from David McKinlay and Family**

On behalf of Mitchell, Alexander and myself, thank you for your support and kind wishes during the tragic circumstances which led to our beloved Carolyn’s sudden passing. Each of us has found some comfort in how well she was regarded by everyone who knew her, and your show of support is greatly appreciated.

David McKinlay